



## ***MUNICIPAL POLICY MANUAL***

**CODE NUMBER:** 1011

**CATEGORY:** Management & Organizational  
Functions

### **COUNCIL - ADMINISTRATION RELATIONSHIPS**

The Council of the County of Athabasca No. 12 deem that it can best exercise the powers conferred by various Statutes, by performing a Legislative role and delegating the Administrative role to employees:

The Legislative role will include:

1. Establishing broad purposes and goals for the County System
2. Formulating policies which provide guides to discretionary action by the employees.
3. Exercising control over the operation of the County system by evaluating policies and administrative procedures.

The administrative role will include:

1. Implementing County Council Policy
2. Providing information on the effectiveness of policies.
3. Recommending policy changes.

The Council of the County of Athabasca No. 12 delegates to the County Manager the responsibility for implementing of County Council policies and the County Manager is authorized to establish regulatory procedures for emergent situations.

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**Effective**

**Policy Date:** 95/07/27

**Reference:** P#8697

**Revision:** 96/09/10

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