

MUNICIPAL POLICY HANDBOOK

CODE NUMBER: 2855

CATEGORY: Financial Operations

SALE OF COUNTY PROPERTY - GENERAL LISTING

The Council of the County of Athabasca No. 12 recognizes the need to sell lands owned by the County and not required for present or future County operations. The Council also recognizes the need to obtain a fair price for such land and to deal equitably with local real estate firms.

Guidelines

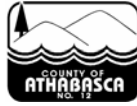
1. A listing of property owned by the County shall be reviewed on an annual basis by Council and listing of properties to be sold shall be approved by resolution of Council. This listing shall include proceeds expected from the sale of each parcel.
2. All real estate firms maintaining full-time offices within the County of Athabasca shall be provided with the annual listing and shall be invited to bring offers at or near the stated price to Council. Council reserves the right to accept or reject any offer.
3. Real estate firms invited to market said properties may advertise or post signs on the property as they see fit.
4. Real estate commission or fees shall be approved by Council at the time an offer is accepted and shall reflect normal fees charged for such transactions in the immediate area.
5. Information may be provided to real estate firms by the County on the attached Property Listing Form.

Effective

Policy Date: 92/10/13

Reference: P# 10401

Revision:



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PROPERTY LISTING FORM

The following land is hereby offered for sale as a general listing and local real estate firms are authorized to sell the following property.

Legal Description: _____

Location: _____

Physical Description: _____

Current Tax Levy: _____

Services Available: _____

Selling Price: _____

Date of Listing: _____

Listing Expires: _____

Authorization: _____

Date: _____

Effective

Policy Date: 88/08/09

Reference: P# 8530

Revision: 96/09/10
