



Enforcement Services

Barking Dog Package

DATE: _____

FILE NUMBER: _____

You have filed an official complaint against a neighbor and have chosen the option of filling out this barking package with the anticipation of Athabasca County issuing a summons to the dog owner or caregiver on your behalf. There are a few important things to note when you fill this package out. Please take a few moments to review this package prior to starting.

Please follow all steps when filling out this package. It is important to us for you to provide as exact information as possible consecutively for 5-7 days, each time the dog(s) is barking. For example, to the best of your ability, each entry must have the date, start and stop time, location of animal, and conditions surrounding the animal. Please note that generic answers on this package such as "Barking all day" or "Dog lives down the road" is not accurate enough for prosecution. Successful prosecution, should the matter go to court, requires accurate and specific information.

You may use additional paper if necessary and attach to the package. Return completed packages to Enforcement Services. Please note that there is no guarantee that a summons will be issued once this package is returned to Athabasca County. However, the amount and accuracy of the information you provide will greatly assist us in dealing with your complaint.

If you have any questions regarding this package please contact me at any time during regular working hours.

Athabasca County Enforcement Services
Athabasca County Business Telephone: 780-675-2273
Email: CPO@athabascacounty.com

STEP ONE

OWNER / COMPLAINANT INFORMATION

Your Name: _____

Your Address: _____

Your Contact Phone Numbers: Res: _____ Bus: _____ Cell: _____

Dog Owner Address (if known): _____

Dog Owner Name (if known): _____

Dog Owners Contact Phone # (if known): _____

STEP TWO

QUESTIONNAIRE

1. PLEASE PROVIDE A DESCRIPTION OF THE DOG(S) CREATING THE DISTURBANCE AND ANY OTHER DOG(S) ON THE PROPERT. IT IS IMPORTANT TO BE AS PRECISE AS YOU CAN IN DESCRIBING THE DOG CAUSING THE DISTURBANCE (I.E.: Name, Color, Breed, Age, and Sex, if known)

Initial _____

2. WHERE IS (ARE) THE DOG(S) LOCATED?

3. WHERE IS (ARE) THE DOGS LOCATED ON THE PROPERTY? (Front, Back, etc.)

4. HOW DOES THE BARKING AFFECT YOU?

5. IF THERE ARE MORE THAN TWO (2) DOGS ON A SITE HOW DID YOU DETERMINE WHICH OF THE DOG(S) IS CAUSING THE DISTURBANCE?

6. PLEASE DESCRIBE ANY STEPS THAT YOU HAVE YOU TAKEN TO TRY AND REMEDY THIS SITUATION WITH THE DOG OWNER(S)?

7. IF REQUIRED, ARE YOU PREPARED TO TESTIFY ON BEHALF OF THIS STATEMENT IN A COURT OF LAW? Yes No

It is much more difficult to prosecute or secure a conviction if the complainant is not willing to testify to their statement in a court of law if required.

8. ADDITIONAL COMMENTS

THANK YOUR FOR YOUR INFORMATION.

Initial _____

STEP THREE

BARKING RECORD

Date	Start Time	Stop Time	Remarks

Initial _____

Date	Start Time	Stop Time	Remarks

Initial _____

Date	Start Time	Stop Time	Remarks